



Peradeniya University

Alumni Australia - Victoria Chapter



PO Box 750, Glen Waverley 3150 Registration Number: A0047151A (Associations Incorporation Act 1981)
Peradeniya University Alumni Australia - Victoria Chapter (PUAAViC)

NOTICE OF ANNUAL GENERAL MEETING 2017

Dear Member,

The Annual General Meeting of Peradeniya University Alumni Australia Victoria Chapter (PUAAViC) will be held at **Glen Waverley Community Centre, 700 Waverley Road, Glen Waverley, Vic 3150** on **Saturday 25th November 2017 commencing from 3.00 pm**. Your attendance will be greatly appreciated.

AGENDA

1. Welcome
2. Minutes of the last AGM 2015/16
3. Treasurer's report
4. President's report
5. Resolutions
6. Appointment of Honorary Auditor
7. Election of Executive Committee members for 2017/18
8. Announcement of the office bearers in the new Executive Committee
9. Any other matters
10. Afternoon Tea

NOMINATIONS TO THE EXECUTIVE COMMITTEE

You are invited to nominate candidates for the 2017/18 Executive Committee. A copy of the nomination template is attached and also available to be downloaded in the PUAAViC website. Please follow the instructions below when forwarding nomination forms.

Nominations of candidates for election as Committee Members shall be made in writing using the attached template and duly signed by two Members of the Association accompanied by the written consent of the candidate, delivered to the Secretary not less than 7 days (by 18 November 2017) before the nominated date for holding of the Annual General Meeting.

All nominations shall meet the following conditions.

- a) If any one of either the nominee or proposer or the seconder is not eligible to vote, the nomination will be rejected.
- b) A Member can propose only one candidate and second only one other candidate for a single election.
- c) If a Member has either proposed or seconded more than one candidate, all those nominations will be rejected.

Nomination forms, proxy forms and other documents related to the AGM should be duly signed and posted or delivered to the Secretary Ranjith Gamage, PO Box 750, Glen Waverley, Vic 3150. Signed scanned copies sent by email to secretary.puaavic@peradeniya.com.au will be accepted but the original document must be handed over to the secretary before the meeting.

Ranjith Gamage
Secretary, PUAAViC