

Proposed Special Resolution - 1

Proposal to Setup a standing committee/panel to advise and help manage perennial programmes, diverse activities and other affairs of PUAAViC

1. Purpose: To help streamline and manage perennial projects across executive committees appointed annually.

2. Background

Through humble beginnings, PUAAViC has become a matured and purpose filled organisation, looking further to developing and establishing best practice methodologies in its' future and sustenance.

During the process, an executive committee (annually appointed, comprising 15 members) would generally look for opportunities to raise funds and resources to invest in some praiseworthy projects for the benefit of our alma mater, whilst engaging the members of PUAAViC in numerous entertaining events.

Consequently, some such worthy projects have grown requiring continuous follow up and action though the current constitution does not procure enough provisions. The scholarship programme, educational resource facilitation programme and past book donation projects are clear examples of programmes with such needs. Need for streamlining and planning for such perennial programmes are vital and can be resolved by having those portfolios with a standing committee to follow up actions continuously.

Consultations were carried out with ex-AAUP and other chapters, and there were a number of discussions done previously to seek solutions. There were a lot of positive comments expressed amongst members and the need for a standing committee was felt more than before and we would like to tender the following proposals for a draft resolution to address this issue.

3. Proposed Procedure

The following procedure is proposed in order to meet the needs of Executive committee, to address recurring annual projects and similar affairs of PUAAViC (all items subject discussion, negotiation and approval by ExCo).

1. The "Standing advisory committee (SAC)" or "Standing advisory panel (SAP)" to be the designated name for the proposed committee and for future correspondence.
2. Appoint 5 members by invitation, who have proven expertise within PUAAViC in the sorts of issues that the exco is likely to face from time to time.
3. The tenure of each member to be at least 3 years but not exceeding 5 years.
4. Criteria to appoint members (initially for 3 years) must be setup by the Executive Committee, by invitation and if necessary a two-year extension not exceeding the term over 5 years to follow a similar invitation by the current Executive Committee
5. At least two of the SAC/SAP members to attend any Executive committee meetings upon request from current executive committee (on a needs basis).

6. Separate SAC or SAP meetings (if deemed necessary) to have Executive Committee representation by the president, secretary or a competent ExCo member who shall be the coordinator of the relevant programme in PUAAViC.
7. Advise AAUP about the SAC or SAP representation
8. The Exco to define the delegation of responsibilities clearly.
9. To let SAC/SAP members participate or coordinate in the respective Sub Committees or keep them informed periodically of the progress in concurrent activities.
10. Identify the programs to be assigned to SAC/SAP by the current executive committee. For an example, Studentship program coordinator, educational resources facilitation program coordinator etc.,
11. Each member will be dedicated to a given long-term programme and would become a good candidate to guide the newly appointed executive committee members.

4. Benefits expected

The proposed changes to the organisation will have the following putative benefits.

- Comparison of the past work practices, ethics and functions to be brought to focus each year.
- Past activities and follow up work will be facilitated and fast tracked.
- Executive Committees will be briefed with accurate information each year.
- Liaising with University of Peradeniya will be more consistent and streamlined.
- Representations will make Executive Committee meetings more productive and efficient.

Forwarded by PUAAViC members:

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