



NOTICE OF ANNUAL GENERAL MEETING 2020

Dear Member,

The Annual General Meeting of Peradeniya University Alumni Australia Vic Chapter (PUAAViC) will be held on-line on **Saturday 28th November 2020 commencing from 5.00 pm due to Covid-19 restrictions in Victoria**. Your participation will be greatly appreciated.

You will be able to join the meeting via following link.

Join Zoom Meeting

**[https://us02web.zoom.us/j/89869026620?
pwd=a0FGV3BldUR6RmlSNjNYZ28xemVYZz09](https://us02web.zoom.us/j/89869026620?pwd=a0FGV3BldUR6RmlSNjNYZ28xemVYZz09)**

Meeting ID: 898 6902 6620

Passcode: 998664

AGENDA

1. Welcome
2. Minutes of the last AGM 2018/2019
3. Treasurer's report
4. President's report
5. Resolutions regarding Reserves and Appropriations
6. Appointment of Honorary Auditor
7. Election of Executive Committee members for 2020/21
8. Announcement of the office bearers in the new Executive Committee
9. Any other matters

Nominations to the Executive Committee

You are invited to nominate candidates for the 2019/20 Executive Committee. Nomination form is attached as a separate attachment, and also available to be downloaded in the web. Please follow the instructions below when forwarding nomination forms.

Peradeniya University Alumni Australia - Victoria Chapter (PUAAViC)

PO Box 750, Glen Waverley 3150

Registration Number: A0047151A (Associations Incorporation Act 1981): ABN 50265684256

<http://www.peradeniya.com.au/>

1. Nomination of candidates for election as members of the committee must be made in writing using the attached nomination form which should be duly signed by two members of the Association.
2. The nominee, proposer and the seconder must be fully paid up members of the Association.
3. The nomination form should be accompanied by the written approval of the candidate.
4. A member may propose not more than one candidate and second not more than one candidate.

Nomination forms should be duly signed and posted to Secretary PUAAViC PO Box 750 Glen Waverley 3150 or emailed to secretary.puaavic@peradeniya.com.au on or before 20th November 2020.

If you are intend to pass a resolution during AGM, please send the proposal to the secretary on or before 14th November 2020.

Proxy forms and other documents related to the AGM should be duly signed and delivered to the secretary.puaavic@peradeniya.com.au at least 24 hours before AGM (5pm on 28th November).

The original documents of the Signed scanned copies sent by email to secretary.puaavic@peradeniya.com.au.

Sumedha Wijayarathne
Secretary – PUAAViC

3rd November 2020