



PO Box 750, Glen Waverley 3150 Registration Number: A0047151A (Associations Incorporation Act 1981)

## NOTICE OF THE ANNUAL GENERAL MEETING 2022

Dear Member,

The Annual General Meeting of Peradeniya University Alumni Australia Victoria Chapter (PUAAViC) will be held on **Saturday 26th November 2022**

Your attendance will be greatly appreciated.

Venue : **Lounge Room  
Mount Waverley Community Centre  
47-49 Miller Crescent  
Mount Waverley  
VIC 3149**

Date : **26th November 2022**

Time : **3.00 pm to 6.00pm**

### AGENDA

1. Welcome address
2. Minutes of the last AGM 2020-2021
3. Annual Report of the committee 2021-2022
4. Financial statements of the Association
5. Resolutions
6. Election of Executive Committee Members for 2022-2023
7. Announcement of the Office Bearers in the new Executive Committee
8. Any other business for which notice has been given

## **Nominations to the Executive Committee**

You are invited to nominate candidates for the 2022-2023 Executive Committee. Nomination form is attached as a separate attachment, and is also available to be downloaded from the PUAAViC website (<https://www.peradeniya.com.au>). Please follow the instructions below when forwarding nomination forms.

1. Nomination of candidates for election as members of the committee must be made in writing using the attached nomination form which should be duly signed by two members of the Association accompanied by the written consent of the candidate, delivered to the Secretary not less than 7 days (by 19th November 2022) before the nominated date for holding of the Annual General Meeting.
2. The nominee, proposer and the seconder must be fully paid-up members of the Association.
3. A member may propose not more than one candidate and second not more than one candidate for a single election. If a Member has either proposed or seconded more than one candidate, all those nominations will be rejected.

Nomination forms should be duly signed and either be scanned and emailed to [secretary.puaavic@peradeniya.com.au](mailto:secretary.puaavic@peradeniya.com.au) or be posted to Secretary PUAAViC, PO Box 750 Glen Waverley, 3150 or on or before the 19<sup>th</sup> November 2022.

Proxy forms and other documents related to the AGM should be duly signed and delivered to the [secretary.puaavic@peradeniya.com.au](mailto:secretary.puaavic@peradeniya.com.au) at least 24 hours before the AGM (by 5.00 pm on the 25<sup>th</sup> November 2022).

The original documents of the signed scanned copies to be handed over to the secretary before the meeting.

Nalinda Ratnayaka  
Secretary - PUAAViC

[secretary.puaavic@peradeniya.com.au](mailto:secretary.puaavic@peradeniya.com.au)  
<http://peradeniya.com.au>  
<https://www.facebook.com/PUAAVIC>